



Senior Accountant – Halton Hills Hydro Inc.

Acton, On | Full Time | Non-Union | On-Site

Halton Hills Hydro Inc. is currently seeking a dynamic, highly motivated individual to fill the position of Senior Accountant. Reporting to the Finance Manager, the Senior Accountant is a non-union position. This role is a key contributor to the preparation of financial statements, regulatory filings, and continuous improvement initiatives within the Finance team.

Position Summary

The Senior Accountant is responsible for maintaining the integrity of the organization's financial records and supporting accurate financial reporting. This role ensures compliance with accounting standards, assists with the month-end and year-end close, and supports internal and external audit processes. The Senior Accountant also plays a key role in budgeting, forecasting, and financial analysis to support decision-making across the organization.

Duties and Responsibilities

- Collaborate closely with the Finance team to prepare and deliver timely, accurate, and insightful monthly, quarterly, and annual financial statements - including Balance sheets, Income Statements, budget variance analyses, and bank covenant reporting.
- Perform detailed reconciliations of Balance Sheet accounts and contribute to the monthly capital reporting process to ensure financial accuracy and integrity.
- Complete complex bank reconciliations for multiple companies.
- Prepare comprehensive audit schedules and serve as a key liaison with external auditors to support a smooth and successful year-end audit.
- Assist in the development of annual operating and capital budgets, providing financial input to support planning and resource allocation.
- Support the preparation and submission of regulatory filings and rate applications in compliance with industry standards and timelines.
- Provide ad hoc financial analysis and reporting to support strategic initiatives, business decisions, and senior management requests.
- Identify opportunities to streamline and improve financial workflows and internal controls, always aiming for greater efficiency, accuracy, and scalability.
- Collaborate with cross-functional teams to develop and roll out enhancements to accounting policies and procedures that support operational and compliance goals.
- Engage with team members and stakeholders at all levels to resolve financial issues and provide insights impacting both revenue and cost performance.
- Participate in inventory management activities with a focus on cost tracking, accounting treatment, and reconciliation.
- Prepare and file monthly and quarterly HST returns in accordance with regulatory requirements.



- Prepare and Issue EFT payments to the Shareholders.
- Prepare and deliver monthly regional reports, ensuring accuracy, timeliness, and compliance with regulatory requirements and internal reporting standards.
- Support various special projects and perform other duties as assigned, demonstrating flexibility and initiative in a dynamic environment.

Skills and Qualifications

- A professional accounting designation (CPA) with a minimum of 4 years of relevant experience.
- Experience in the regulated electrical or utilities industry is an asset.
- Strong knowledge of IFRS and familiarity with regulatory reporting requirements.
- Advanced Microsoft Office skills: experience with Great Plains/Microsoft Dynamics 365 is a plus.
- Exceptional analytical, organizational, and problem-solving skills.
- Strong written and verbal communication skills with the ability to convey complex financial information clearly.
- A proactive, collaborative mindset and ability to work effectively at all levels of the organization.

At Halton Hills Hydro, we pride ourselves on being a trusted local utility with a strong focus on safety and customer service. You'll work in a supportive team environment where your expertise contributes to powering our community every day.

We Offer

- ✓ Comprehensive total compensation package
- ✓ Opportunity to work with an experienced utility team
- ✓ Direct experience within a highly regulated industry
- ✓ Working in an environment with a strong commitment to safety
- ✓ Training and development support and opportunities.

Application Instructions

- Email your detailed resume, in confidence to hr@haltonhillshydro.com
- Use **SR ACCOUNTANT** for your subject line
- Indicate in the body of your email where you saw this posting

Halton Hills Hydro Inc. is an equal opportunity employer. Accommodation is available under the *Human Rights Code* and the *Accessibility for Ontarians with Disabilities Act*. Applicants need to make their required accommodations known in advance. We thank all applicants for their interest however only those selected for an interview will be contacted.